

Self Evaluation Instrument for Faith Formation Leaders

Based on *Co-Workers in the Vineyard of the Lord* and the Draft of the *National Certification Standards for Lay Ecclesial Ministers* (12/22/09)

Standard One: Human

Faith Formation Leaders will demonstrate the qualities of human maturity needed for fruitful ministry with the people of God.

As a Faith Formation Leader, I demonstrate human competency by:

	Excels 4	Performs very well 3	Performs Adequately 2	Needs work in this regard 1
1. Living a life that is consistent with Church teaching and Catholic morality.				
2. Maintaining a support system and effective time management skills in order to balance ministry, community, and family.				
3. Taking time for self-reflection, prayer, peer feedback, spiritual companionship or other assessment processes to identify personal gifts and generate personal growth.				
4. Understanding family systems (my own and others) and the role of the Church in family life.				
5. Honoring and showing respect to a diversity of people, age groups, ethnicities and cultures.				
6. Giving witness to compassion, charity and justice in personal and pastoral relationships.				
7. Attending to personal physical and mental health through sound practices of wellness.				
8. Demonstrating an openness to personal assessment and growth.				
9. Showing appropriate boundaries in relationships.				
10. Demonstrating Christian values including honesty, responsibility, generosity, affirmation of others, patience, humility, compassion and a spirit of service.				
11. Witnessing to the dignity of the human person and respect of self as grounded in the example of Jesus				
12. Setting annual personal and professional goals.				

Standard Two: Spiritual

Sharing in the common priesthood of all the baptized, Faith Formation Leaders will demonstrate Christian spirituality as foundational to ministry, integrated in service with the people of God, and possessing a sacramental view of the world that recognizes the world can be a vessel of God's presence and God's transforming grace.

As a Faith Formation Leader, I demonstrate spiritual competency by:

	Excels 4	Performs very well 3	Performs adequately 2	Needs work in this regard 1
1. Discerning that I have a call from the Holy Spirit to live as a disciple of Christ.				
2. Understanding my ministerial vocation as a call from God.				
3. Understanding and embodying the Paschal Mystery through the reception of the sacraments, particularly the Eucharist.				
4. Continuing in personal life-long faith formation through the study of Sacred Scripture and Tradition.				
5. Living a life of private and communal prayer, reflection and worship with an openness to ongoing conversion.				
6. Knowing and integrating a theology of stewardship of creation and the earth's resources.				
7. Integrating a ministerial practice of understanding and respectfulness of other faiths as well as displaying an openness to ecumenical prayer and practices that promote Christian unity.				

Standard Three: Intellectual

Faith Formation Leaders will demonstrate understanding of the breadth of Catholic theological and pastoral studies, as well as the intellectual skill to use that knowledge in ministry with God’s people from diverse populations and cultures.

As a Faith Formation Leader, I demonstrate intellectual competency by:

	Excels 4	Performs very well 3	Performs adequately 2	Needs work in this regard 1
1. Knowing and integrating into catechesis/faith formation methods that are based on sound educational and catechetical and evangelization principles.				
2. Engaging in ongoing professional development and formation.				
3. Demonstrating a familiarity with the documents of the Church, particularly the more recent ones such as NDC, CCC, <i>Our Hearts Were Burning</i> , <i>Co-Workers in the Vineyard of the Lord</i> .				
4. Knowing and understanding that God’s revelation is contained in Sacred Scripture and Tradition together as one deposit of faith.				
5. Using Sacred Scripture in the catechetical setting in an age-appropriate way.				
6. Knowing and integrating into practice the concept of a triune God.				
7. Developing an understanding of Mary, Church history and the Communion of Saints.				
8. Knowing and demonstrating an understanding of the theology of liturgy and sacraments, rituals, and practices.				
9. Understanding conscience formation and moral decision-making based on the moral and social teachings of the Church.				
10. Promoting the dignity of the human person in the ministry of catechesis and evangelization.				
11. Knowing and understanding the sacredness of the human body and integrating this knowledge through family life, human sexuality and the protection of children programs.				
12. Promoting the global mission of the Church.				
13. Using technology effectively and promoting ethical standards for the use of technology.				

Standard Four: Pastoral

Faith Formation Leaders will demonstrate a range of leadership and pastoral skills needed for functioning effectively in ministry.

As a Faith Formation Leader, I demonstrate pastoral competency by:

	Excels 4	Performs very well 3	Performs adequately 2	Needs work in this regard 1
1. Guiding and assisting catechists and volunteers in their ministry, i.e. teaching/facilitating and discipline tips, prayer ideas, use of textbooks, resources, supplementary aides.				
2. Nurturing the faith formation of catechists/facilitators/volunteers through local parish/cluster and deanery/regional inservices as well as other workshops and formation opportunities.				
3. Responding in the spirit of the Gospel to diverse family, community and cultural settings.				
4. Using pastoral and liturgical skills to lead prayer, i.e. planning liturgies, planning and implementing prayer services, collaborating with other parish staff in liturgy and prayer planning.				
5. Knowing the Church's teaching on the sacraments and providing this teaching in sacramental preparation.				
6. Implementing the pastoral principles of compassion and service with catechists/facilitators/volunteers, youth and families.				
7. Supervising catechists/facilitators/volunteers through visitation of classes/sessions and offering constructive feedback in order to enhance their ministry.				
8. Recognizing the signs that require mandatory reporting.				
9. Implementing Archdiocesan policies and guidelines.				
10. Assisting with development of a comprehensive vision and plan for catechesis and evangelization.				
11. Demonstrating effective oral and written communication.				
12. Recognizing, promoting, and empowering others in leadership and support roles.				
13. Providing quality in-servicing and continuing formation for catechists/facilitators/volunteers.				
14. Using effective and collaborative leadership in planning, budgeting, delegation and conflict management.				
15. Partnering with parents/guardians by providing various models of faith formation that includes authentic and complete catechesis and evangelization.				