

**St. Teresa of Calcutta School Board Meeting
Festina**

Meeting Date: March 12, 2019

Meeting Time: 6:30pm

Next Meeting Date: April 2, 2019

Next Meeting Time: 6:30 at Festina

Members Present

Heather Engelhardt

Jessica Peters x

Ashley Goltz x

Greg Schmitt x

Karla Hageman x

Grant Shimek x

Andy Lensing x

Amy Taylor x

Representatives present: Father Gross, Katie Schmitt, Alice Conlon, Kristin Kriener

Guests present: 3 guests present

Regular Meeting Called to Order: Amy Taylor at 6:33pm

Opening Prayer: Father Gross led prayer

Review of Minutes: Motion: Hageman; Second; Shimek. Approved unanimously.

Financial Reports: No reports at this time.

Principals' Report: see below

Old Business

- Committee Updates
 - Mission & Identity – Father Gross presented two logos for St. Teresa's.
 - Motion was made to approve option one with the white cross by Schmitt; second by Shimek. Approved unanimously.Each school can do something special as closure at the end of this school year. Graduation will be separate August 26th will be the kickoff mass for the new school.
 - Academic Excellence – no update
 - Fundraising – no update
 - Finance – Goal is to have a combined budget for the April meeting
 - Governance & Leadership – no update
- DeSales Kitchen Cabinets – Father Gross gave updated bids to parish council chair to look over. Will review at the April meeting.
- Follow-up from Parish Council Forum held on February 27 – good turn out and ability to communicate what the board knows
- Pre-Registration Letter – K. Schmitt reported CFS is losing three students and three potential not returning and is waiting for 23 forms to be returned. Kriener reported

that she has 12 forms needing to be returned and of those received, one family is not returning and three families pending.

- Certified Staff – A motion was made to accept the recommendation of the administrators to reduce Kay Elsbernd, Joyce Nesvik, Josephine Stabenow, and Heidi Buddenberg for the 2019-2020 school year by Shimek, second: Schmitt. Approved unanimously.
- Administrators – A motion was made that St Teresa of Calcutta School will employ two administrators, a Principal and an Associate Principal/Director of Catholic Identity for the 2019-2020 school year by Peters; second by Schmitt. Approved unanimously.
- Non-Certified Staff
 - A motion was made to accept the resignation of Julie Elsbernd effective immediately by Lensing, second by Goltz. Approved unanimously
 - A motion was made to reduce non-certified staff by one in custodial staff by Schmitt, second by Hageman. Approved unanimously.

New Business

- Taylor allowed 10 minutes for the Board members to answer questions presented by Roger Shatek

Executive Session:

Father Gross, Kriener, Conlon and K. Schmitt were invited into executive session at 7:20 by Taylor. Seconded by Peters.

A motion was made to leave executive session at 8:05 by Taylor, seconded by Schmitt

Next meeting topics

- Consolidated Budget
- Daycare
- Mission and Identity
- Non-Certified Wages/Benefits
- Hot Lunch
- Communication with Community
- DeSales Kitchen Cabinets
- Next board meeting April 2, 2019 at 6:30 in Festina

Adjourn

- Meeting adjourned at 8:10 by Shimek, second by Hageman.

Closing Prayer – Led by Father Gross

St. Teresa of Calcutta Catholic School

Calmar-Festina-Ossian-Spillville

Principal's Report for March 12, 2019

Academic Excellence

The teachers have completed their data sorts and overall both school have made good progress. Please see the attached documents.

The science committee met to discuss incorporating more STEM activities into our curriculum. Using state Title IV A money, we put together a purchase order for 4 new STEM kits from the state approved curriculum Engineering Everywhere. We plan on having a STEAM/STREAM showcase night so students can share their work with the public. This will also include science fair projects.

The rest of our Title IV A money will go toward Youth Mental Health First Aider training which will be provided by Catholic Charities.

Kindergarten Roundup for all potential kindergartners will be held on Friday, March 22, 2019, from 8:00 a.m.-11:00 a.m. at the Ossian Center. Those students that go to CFS Preschool, may ride the bus to Ossian in the morning or parents may bring their child to school. Mrs. Schmitt will ride the bus with these students to eliminate confusion. The kiddos will be bussed back to the Calmar Center so they can have preschool as normal in the afternoon. To enter the kindergarten program, your child must be 5 years old on or before September 15, 2019.

Kindergarten Parent Orientation meeting is planned for Wednesday, March 27, 2019, at 6:30 p.m. at the Ossian Center. Childcare will be provided during the meeting.

Tim Felton will be leading a parent meeting Thursday, March 21 on Internet Safety from 6:30-7:15 and after a 15 min. Break he'll do a session from 7:30-8:15 on drug trends. This will be held at the Luana Savings Bank community room. All are welcome.

Tentatively we would like to have an open house in Spillville and Ossian with a parent meeting at 7:00. This leaves those that are on the fence about attending St. Teresa of Calcutta School a few days to get STO in before April 15.

Governance & Leadership

Right now SW is looking at keeping our professional development days except in April switching the April 22 day off to a professional development day and having April 23 be a regular school day. The official plan will be out after the SW board's approval at Monday night's board meeting. Our last day potentially can be June 3.

Administration has planned to use carry-over professional development money to send teacher's to the KPEC conference in June. Right now we have 8 staff members interested in going. This state PD money will be used for conference registration, hotel

rooms, and professional development training provided by the reading committee our school selects.

We are collaborating with South Winn Emergency Operations Planning committee and Sean Syder, Emergency Management, to bring some consistency between our two emergency plans. The St. Teresa of Calcutta Catholic School Plan will need to be approved at our June board meeting so it can be submitted to the state by June 30, 2019. Our administration decided to allow homeland Security use the Spillville site June 12-14 for an intense training in hostile event interdiction. A flyer is attached.

Operational Vitality

To kick off reading month, we served 78 grandparents for "Pancakes with Papa," 44 dads for "Donuts with Dads," and 60 moms for "Muffins and Mom." Our free-will offering brought in a net income of \$394.73. Mrs. Timp set up a wonderful display of books. The book fair brought in \$1350. We get to spend half of the profit on books. This helps our school to grow the book collection we have for our students.

The Banquet of Promise is quickly approaching on Saturday, March 23. Our donations from alumni is significantly lower than last year. I am confident that we will sell every single ticket available though and I am praying for a successful evening.

Mission & Vision

It was really nice celebrating Mass together in Spillville for Ash Wednesday. The kids were able to get together with their future classmates and play games. Lent activities are being planned at every building.

Respectfully,
Kristin Kriener & Katie Schmitt